

August 11, 2004

PUBLIC NOTICE

The City of South Salt Lake is accepting applications to compile a hiring list for the following position:

POLICE OFFICER

The Police Officer works under the direction of a department sergeant; performs police patrol, investigation, traffic regulation and related law enforcement activities.

ESSENTIAL RESPONSIBILITIES AND DUTIES

1. Works on rotating shifts patrolling city streets, parks, commercial and residential areas
 - 1.1 Preserves the peace and enforces the law
 - 1.2 Controls vehicular traffic
 - 1.3 Prevents or detects and investigates misconduct involving misdemeanors, felonies and other law violations
 - 1.4 Maintains a visible profile to discourage crime
 - 1.5 Performs surveillance functions
 - 1.6 Testifies in court on criminal cases as required
 - 1.7 Maintains normal availability by radio or telephone for consultation on major emergencies
2. Performs other law enforcement related activities
 - 2.1 Prepares a variety of reports and records including officer's Daily Log, reports of investigations, etc.
 - 2.2 Participates in drills and other department training activities including the use of firearms
 - 2.3 Provides community oriented police work, and assists citizens with such matters as crime prevention, drug abuse resistance education (DARE), traffic safety, etc.
 - 2.4 Provides community information through speeches to citizen groups and answers citizen inquiries

MINIMUM QUALIFICATIONS

EDUCATION, EXPERIENCE AND CERTIFICATIONS

Must be 21 years or older at the time of employment. Must possess P.O.S.T Category I certification.

Must possess a valid state driver's license or have the ability to obtain one prior to employment.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

1. Knowledge of uniform police procedures and city codes; knowledge of emergency medical procedures and techniques; knowledge of the proper use of firearms.
2. Skill in the use of a wide variety of equipment including firearms, radar and surveillance; skill in word

processing, spreadsheets, office machine usage and the operation of micro-computers.

3. Ability to work under extremely dangerous physical conditions and periods of mental duress; ability to communicate effectively, both orally and in writing.

PHYSICAL DEMANDS/WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met or will be encountered by an employee while successfully performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand, walk, run, use hands to feel objects, tools or controls, reach with hands and arms, climb, balance, stoop, kneel, crouch or crawl, and taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in precarious places and with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme heat, extreme cold, and vibration.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of the specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description is subject to change by the employer as the needs of the employer and requirements of the job change.

Selection process will consist of a written exam, oral interview and physical agility test.

A copy of current Utah drivers license must be attached to your application.

Applicants who are currently attending POST training must be completed and certifiable by October 31, 2004.

MONTHLY SALARY RANGE: \$2,552 – \$3,778 (typically hire at minimum)

CLOSING DATE: Wednesday, September 1, 2004 at 5:00 p.m.

**APPLY IN PERSON
CITY OF SOUTH SALT LAKE
220 EAST MORRIS AVENUE (2430 South)
2nd FLOOR**

FINAL APPLICANT MUST SUBMIT TO AND PASS A DRUG SCREEN

EQUAL OPPORTUNITY EMPLOYER